

# PRINCETON CLUB NEW BERLIN POLICIES

## WELCOME!

*We are pleased to have you as a member. In order to ensure safety and enjoyment of the club for all of our members, the following rules and regulations have been instituted.*

## CLUB HOURS

- The club is open 24 hours a day.
- See the Front Desk for Holiday schedule hours.

## MEMBERSHIP

- Your membership card must be presented each time you enter the club including children under the age of 12. Failure to bring membership card or picture ID may result in a \$1.00 "LookUp" charge.
- All members are required to have an electronic photo taken for our computer system.
- Admittance to the club may be denied without proper ID.
- No one is authorized to use another member's ID or membership to enter the club. Allowing someone else to use your membership card/ID # can result in permanent loss of membership.
- All members and guests must enter through the Main Front Entrance only and check-in at the Front Desk. Any guests or member guests that enter the club any other way, or do not check-in, are subject to immediate removal from the club. If they are member guests, the member is subject to loss of membership.
- Membership categories are defined as "Single" and "Couple". Couple must be in the same household. Age for membership starts at 12. Add-on memberships available for Couple plus immediate children ages 12 -24 living in the same household. See Membership for full details.
- Immediate children 11 and under are considered free guests of the parent Single/ Couple Memberships. A parent member must be present in the club at all times. Children 11 or under may be in Kids Club (free), in a paid program, or be in the Aquatics Area, Basketball Courts, or Tennis Courts with a parent present in the same area and supervising at all times. Kids 11 and under may not be in upper, lower, or turf fitness areas, on cardio equipment, on the track or in fitness classes.
- Youth cards are non-transferable and free entry is only allowed with a parent member. Other non-parent members would pay a Child Guest Fee. See Membership for Info on "Nanny Passes".
- Upon the age of 12, children will be required to sign up as part of the parent membership (or as a single) to attend the club with full membership privileges. See Membership for details.
- Members bringing in guests must have their guests pre-register a minimum of 4 hours online at [www.princetonclubnewberlin.com](http://www.princetonclubnewberlin.com). See **Guest Policies** for complete information.

## KIDS CLUB / KIDS GYM

- Child care is available for the children of members and registered guests, age 6 weeks - 11 years.
- 2 1/2 hour maximum stay daily. Reservations required on the Member Login or Mobile App.
- In fairness to all members utilizing the playroom, usage is restricted to only your immediate children (no nieces, nephews, grandchildren, neighbors, etc.)
- Current Playroom hours are listed in Kids Club and can be found on our website [www.princetonclubnewberlin.com](http://www.princetonclubnewberlin.com).
- Nanny passes may not be used in Kids Club.
- More detailed guidelines are available in the Kids Club.
- Kids Gym is for Kids Club. During Non Kids Club hours, parents may use (must be present) with their kids 11 and under.
- No kids 12 or older may use. Closes with no entry after 8 pm.

## AQUATICS CENTER

- Whirlpool and pool are co-ed and located in the Aquatics Center. Sauna and steam room are in gender specific locker rooms.
- Always share lap pool lanes.
- Children under 11 are not allowed to use the whirlpool or resistance current pool. Children may only use the resistance current pool during the "Splash Time" (see schedule posted).
- Members must shower before entering pool, sauna, steam room or whirlpool. Please dry off in designated areas after showering.
- Shower shoes are recommended at all times in wet areas.
- No diving or horseplay in pool or whirlpool.
- Observe posted time limits in whirlpool and sauna.
- No street shoes on pool deck.
- Only Coast Guard approved life jackets may be worn.
- Diapers must be changed in locker rooms.
- Children must be 48" to ride the Big Blue Water Slide or pass a swim test with the lifeguard.
- Complete rules and policies are posted in Aquatics Area.

## LOCKER FACILITIES

- Please lock all personal property in lockers while working out.
- You may use any locker of your choice while using the facility. Items cannot be kept in lockers while member is not present in the club and is subject to removal, unless you rent a permanent locker.
- The Princeton Club is not responsible for property left in lockers when not present in the club; lost or stolen articles.
- **Cell phone usage of any kind is strictly prohibited in the Locker Rooms.**
- Do not put water on the sauna rocks or spray sensors in steam room.
- Lost and Found is located at the Lower Desk and the Business Office. Any items not claimed within 30 days will be donated to Goodwill.
- Upon leaving, make sure locker and surrounding area is clean. Close locker door and return your towel to the towel collection bin.
- Members with children under the age of 12 must use the Family Locker Rooms at all times.

## ACCOUNTING

- For all billing concerns, call 877-829-2639.
- Electronic Funds Payment will be drawn on the 4th of each month. Should the 4th fall on a weekend or bank holiday, it will occur the next business day.
- All returned payments will be electronically redeposited.
- Anyone set up on Electronic Funds Transfer may utilize our House Charge program. Rather than paying cash purchases, you may "charge" the purchases to your EFT account. The amount of the charge will be deducted along with your next monthly payment.
- A \$25 service charge will be assessed on any returned payment.
- Membership freeze options are available for medical leaves, extended vacation/out of town, or military leave. See membership for full details.
- A member must be in good standing in order to use the club. Any past due amount must be paid in order to continue use.

## DRESS CODE

- Suitable clothing is to be worn in the club; this includes gym shorts, t-shirts, and general athletic wear. A shirt must be worn at all times.
- Athletic footwear must be worn. No sandals, flip-flops, work shoes or bare feet.

## RACQUET SPORTS

- Reservations required for indoor tennis courts and can be made up to one week in advance. Fees must be paid prior to play.
- Hourly tennis court rates vary based on the time of day and are available at the Front Desk or on our website.
- Outdoor tennis courts are available on a first come first serve basis at no charge. Courts can be reserved for a \$4.00 fee.
- Lessons and Leagues have priority play over open play on tennis courts.
- Full tennis rules and policies can be found in the Tennis Area.

## BASKETBALL COURTS

- A shirt must be worn at all times. Gym shorts/pants need to be worn at waist level. Undergarments must be covered at all times. No black-soled shoes.
- No dunking/hanging on rims allowed. No kicking any balls/throwing football/baseballs. No basketballs thrown beyond half court.
- Return towels to bins. Theraguns may not be brought in courts or steps. No loud or disruptive music.
- No food or beverages other than water on courts or steps.
- No swearing, yelling, fighting or inappropriate behavior to other members or staff. Repeated warnings may result in loss of membership. Extreme behavior can result in immediate and permanent membership termination.
- Spitting (including gum on the floor) is prohibited.
- No bouncing of basketballs except on the gym floor.
- Lockers are available in the locker rooms and on the Gym floor to store all belongings when not using them.
- Monday/Wednesday/Friday 5:00 am - 7:00 am, Monday - Friday 9:00 am - 11:30 am (Adult side only), and Saturdays 6:00 am - 8:00 am both courts may be used for full adult court pick up games. Loss of privilege may occur if behavior rules are not followed.
- Courts may not be used for unauthorized private paid coaching or group practices.
- During open gym times, hoops 1-6 are designated youth hoops, and hoops 7-12 are designated adult hoops.
- Children 11 years of age and younger must have a parent present and actively supervising them.
- Pick up games are allowed during open gym, however, the following rules must be followed. Pick up games may be limited to half court during peak times.
  - a) Games up to 15 by ones and twos.
  - b) Winning team advances to the next game.
  - c) Only 2 consecutive games are allowed.
  - d) Disagreements will automatically result in a 3 point shot.
  - e) Arguments, swearing, and disrespectful behavior will result in loss of participation. Repeated or excessive behavior can result in permanent loss of membership (as stated above).
  - f) Courts may not be reserved for private pick up games, all interested participants must be allowed to participate.

## WORKOUT FLOORS/TURF AREA/TRACK

- No food or beverage allowed on any workout floor or area; only water in a covered container.
- All free weights, DBs and auxiliary equipment must be returned to the racks when finished. All weights must be re-racked when done.
- No dropping weights or grunting.
- Do not rest on equipment. Respect other members and allow them to work in on all equipment. Objects such as towels/water bottles, etc. may not be used to reserve equipment.
- Refrain from disruptive talking on cell phones while on cardio/workout floors/turf area and pictures cannot be taken of any member or person unknowingly. See below for photography rules.
- Gym bags and belongings should not be left on the workout floor or block machine usage. Please lock up all belongings.
- Area is for workout purposes only. No horseplay.
- No sport balls allowed in the turf area.
- Children 12 or older must be members to be present on the workout floors/turf area/track. Guests 12 through 17 must have a parent in the building at all times or have an adult member sponsor present.
- Children 11 years of age or younger are not allowed on the upper/lower workout floors, cardio equipment, turf area or the track.
- Strollers are not permitted on the track.

## MISCELLANEOUS

- All signs posted in the club are to be adhered to at all times.
- Personal Photography or videography is only allowed in the club (**never in locker rooms/bathrooms**) if other people are not included in the shots and the images are only for personal use and not for marketing or profit. If other members complain, management has the right to refuse any photos taken.
- Towels are distributed at the Front Desk, limit of 2 per member. Return all towels when finished to the collection bins.
- Theraguns must stay in the stretching area only.
- Food and beverages are not allowed in main workout floors, running track, courts, group exercise classes or wet areas.
- Group Exercise class schedules, procedures, and reservation requirements are available online at [www.princetonclubnewberlin.com](http://www.princetonclubnewberlin.com)
- Children 11 and under must be accompanied by their Princeton Club Parent Member and parent may not leave the building.
- Personal Training and/or coaching for profit is not allowed in the Princeton Club in any area except by designated employees of the club.
- Tanning rules are available at the Front Desk.
- Smoking/vaping is prohibited.
- Anyone under the influence of drugs or alcohol will not be allowed in the club and can result in permanent loss of membership.
- Abusive language, fighting, threatening/rudeness/disrespect to any member or staff in the club, illegal behavior, destruction of property or vandalism, and bringing in unauthorized guests will not be tolerated and will be subject to immediate and permanent loss of membership without warning.
- No solicitation allowed
- Princeton Club is not responsible for any lost or stolen items. Lost and Found is located in the Business Office or Lower Desk. All items will be donated after 30 days if not recovered.
- Management reserves the right to change any policy to better serve our members without prior notice to the member.
- Failure to abide by the club rules set forth by the Princeton Club may result in permanent membership revocation.



## Freeze Option

The Princeton Club offers a no-fee freeze option to members who are involved in the following:

- Out of Town Freezes - such as a trip that takes the members out of the area for 30 days or more. In this case, the member is required to freeze their membership before they leave. When they return, they need to bring in information providing proof of being out of town (ie: itinerary, airline tickets, reservations or gas receipts). Freezes are available for college students who reside more than 15 miles away while in school. The amount of freeze time will then be added in monthly increments to the membership.
- Medical Freeze - such as a broken leg, surgery or any reason a doctor gives written notice that the member should not be using the club. Documentation needed for this freeze is a signed written letter from a doctor, prior to the freeze, giving a specific start and end date for the period of time the member should not be using the club. Documentation will also be required to restart the membership if an end date is not known or recorded on the initial letter from the doctor.
- Military Freeze - see Business Office

### **Payment and Time Policy:**

- For all freezes, payments continue to be paid as scheduled in the contract. For example: a member leaves on a vacation for 2 months and their monthly dues continue to be paid as scheduled. At the end of the payment schedule there will be an additional 2 months of time added before the membership needs to be renewed.
- Vacation and Medical Freezes cannot be set for an indefinite amount of time. If the time is unknown, a maximum of 6 months will be placed on the agreement. This would be adjusted when the member returns with vacation or medical proof. If it needs to be extended the member would need to contact the Business Office for extension before the 6 months is up or the membership will automatically resume.
- Freeze times are non-refundable and non-transferable for any reason.

To set up a freeze on your Membership, contact:

**Amber Nelson**, Member Services Specialist at [anelson@princetonclub.net](mailto:anelson@princetonclub.net)

# PRINCETON CLUB

## GUEST POLICIES & CLUB PROCEDURES

1. Only Member Sponsored Guests are allowed.  
(Guests attending with a current member).
2. **All guests ages 12 and older MUST pre-register online prior to the visit (min 4 hours / max one week in advance. Less than 4 hours contact Membership. Register at [www.princetonclubnewberlin.com/guest](http://www.princetonclubnewberlin.com/guest).**  
All guests 18 years of age or older must present a valid photo ID that matches the pre-registration (no exceptions). Kids under the age of 18 can register with an adult member (21 years of age or older) at the Front Desk (see detail below)
3. All guests must check-in at the Front Desk with Member sponsor.
4. The guest fee for adults and youth 12 years of age and older is \$20 (or present a guest pass).
  - For any youth guest age 12-17, the sponsor Member must be 21 years of age or older, sign a waiver at the Front Desk, and remain with them in the club.
5. The guest fee for youth under the age of 12 is \$5 (or present a guest pass). Pre-registration is not required for guests under the age of 12. Must attend with an adult member 21 years of age or older, and the adult must register the child at the Front Desk before entry.  
Limit 2 guests per day.
6. A pre-registered Non-member guest is able to purchase a day pass or use a free pass for access into the Princeton Club when accompanied by a current member during the following hours:  
Monday - Thursday: 9:00 am - 8:00 pm  
Friday - Saturday: 9:00 am - 5:00 pm, Sunday: 11:00 am - 4:00 pm  
Guest passes/visits are not available outside of the posted guest hours. No exceptions.
7. Sponsored Guest ages 18 and older can use the club maximum 2 times per month.
8. A Member can sponsor a maximum of 2 guests per day.
9. Children 11 and under are only free of charge when their Parent Member is present in the club. If their Parent Member is not present, the youth guest fee applies.
10. All guests must abide by all Princeton Club policies and rules during their visit. Any violation of policies will result in the guest being asked to leave immediately without a refund.
11. Guest policies are subject to change at any time without notice.

*Thank you for your cooperation!*